

**Unified School District No. 365
Garnett, Kansas**

Application for Classified Employment and Substitute Teaching

Date: _____

Notice to Applicant:

It is the policy of the Board of Education of Unified School District No. 365, Garnett, Kansas, to assure equal opportunity to qualified individuals regardless of their race, religion, color, sex, disability, national origin, ancestry or age, and to promote the full realization of equal employment opportunities to everyone. This policy covers all aspects of the employment relationship including recruitment, hiring, placement, promotion, transfer, training and apprenticeship, compensation, layoff, termination and harassment.

Name: _____ Telephone: _____

Address: _____ City/State: _____

Position Applied For: _____ Social Security Number: _____

When could you begin working here? _____ Present Salary: _____

Would you accept temporary or part-time? Yes ____ No ____

Substitute teaching applicants only: Certificate expiration date _____

Have you ever been convicted of a crime? Yes ____ No ____ If so, please explain by confidential letter. Do not include minor traffic violation(s).

Education:	Name of School	Location	Specialized Training Received
High School	_____		
College	_____		
Other	_____		

Employment: for past 10 years

Dates	Employer/City/State	Job Title	Supervisor	Reason For Leaving

Residence: Have you been a permanent resident of the State of Kansas for the past ten (10) years?
_____ Yes _____ No

If no, please list your addresses for the past ten (10) years with the most recent listed first. State law requires a criminal background check for hirees with less than ten (10) years of permanent residence in Kansas.

Address

City, State, Zip

References: Please list below the names, addresses, and phone numbers of persons who may be contacted to provide an appraisal regarding your skills, abilities, and the quality of your work.

Name:

Address:

Telephone:

If employed, I understand my employment is subject to termination by the USD 365 board of education, without further proceedings and without reference to any other law or employment agreement, if the results of the criminal history records check required by state law reveal I have been convicted of any offense, or of any attempt to commit any offense, specified in K.S.A. 1999 Supp. 72-1397, and amendments thereto.

The facts set forth above in my application for employment are true and complete. If employed, I understand that false statements on this application shall be considered sufficient cause for dismissal.

Signature of Applicant